

17th JA Europe Annual Conference December 4-7, Malta



WELCOME TO MALTA!



THE CONFERENCE

Every year we invite our members to an internal conference, where they learn essential information about the network, communications, structure and overall organisation. This is an excellent opportunity for them to gain knowledge in important processes and procedures, as well as our growing community.

Our Conference is a great networking opportunity, where participants can connect with colleagues from other member countries. It is definitely an event not to be missed!

We are happy to welcome 120 people – CEOs, Staff members, Board Members, guests and speakers from 36 countries this year in Malta!

PROGRAMME

TUESDAY – DEC 4		
12:00 – 16:00	Arrivals	
14:00 – 16:00	(Extra meeting) Working Group on Development [By invitation only]	
16:00 – 16:30	Welcome Coffee	
16:30 – 17:30	OPENING SESSION	
17:30 – 19:00	MARKETPLACE	
20:00 – 22:00	Networking Dinner	
WEDNESDAY – DEC 5		
09:00 – 12:00	CO-CREATION SESSION ON PROGRAMS (For All)	
13:00 – 16:30	ANNUAL BOARD OF CEOs MEETING (For CEOs only)	EXCELLENCE IN TEACHER TRAINING, SUPPORT & RECOGNITION (For Staff People)
18:00	Departure from the hotel to Valletta	
18:30 – 20:00	Walking Tour of Valletta	
20:00 – 22:30	Awards Dinner	
THURSDAY – DEC 6		
09:00 – 12:00	ANNUAL BOARD MEMBERS' FORUM (For Board Members, Business Delegates & CEOs)	CO-CREATION SESSION ON MARKETING AND AWARENESS-RAISING (Part 1) (For Staff People)
13:00 – 16:00	ANNUAL GENERAL MEETING (For CEOs & Business Delegates only!)	CO-CREATION SESSION ON MARKETING AND AWARENESS-RAISING (Part 2) (For Staff People)
16:30 – 17:30	Service Awards	
19:00 – 20:00	Cocktail	
20:00 – 22:00	30 th Anniversary /Closing dinner	
FRIDAY – DEC 7		
All day	Departure & Optional City Tour in the morning	



THE CONFERENCE VENUE

INTERCONTINENTAL MALTA HOTEL

St. George's Bay

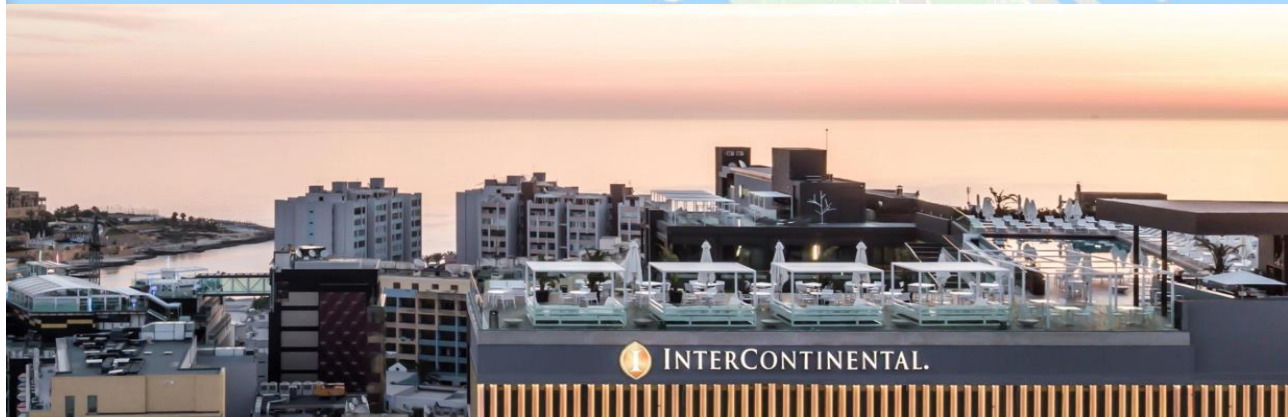
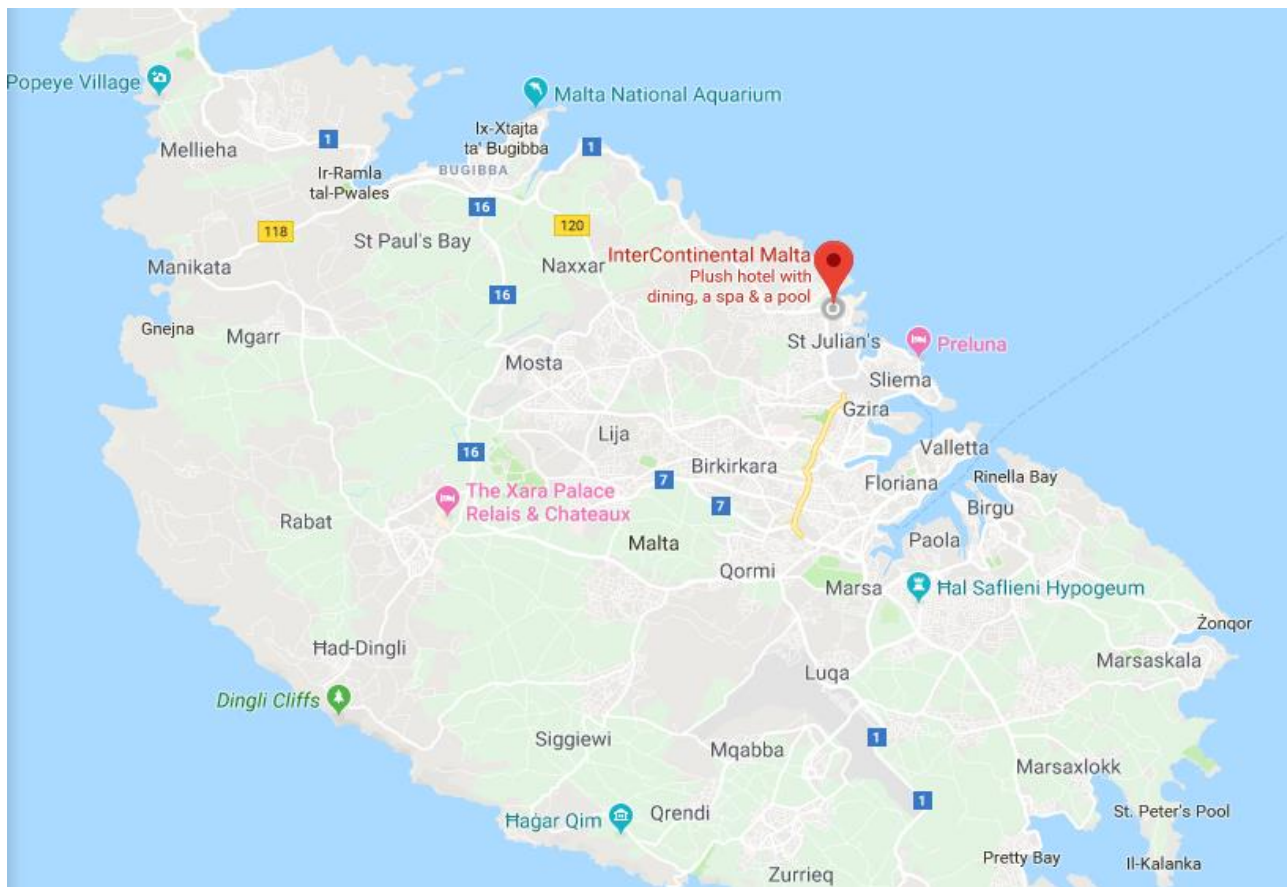
St. Julian's

Malta

[Visit here](#)



Location [HERE](#)



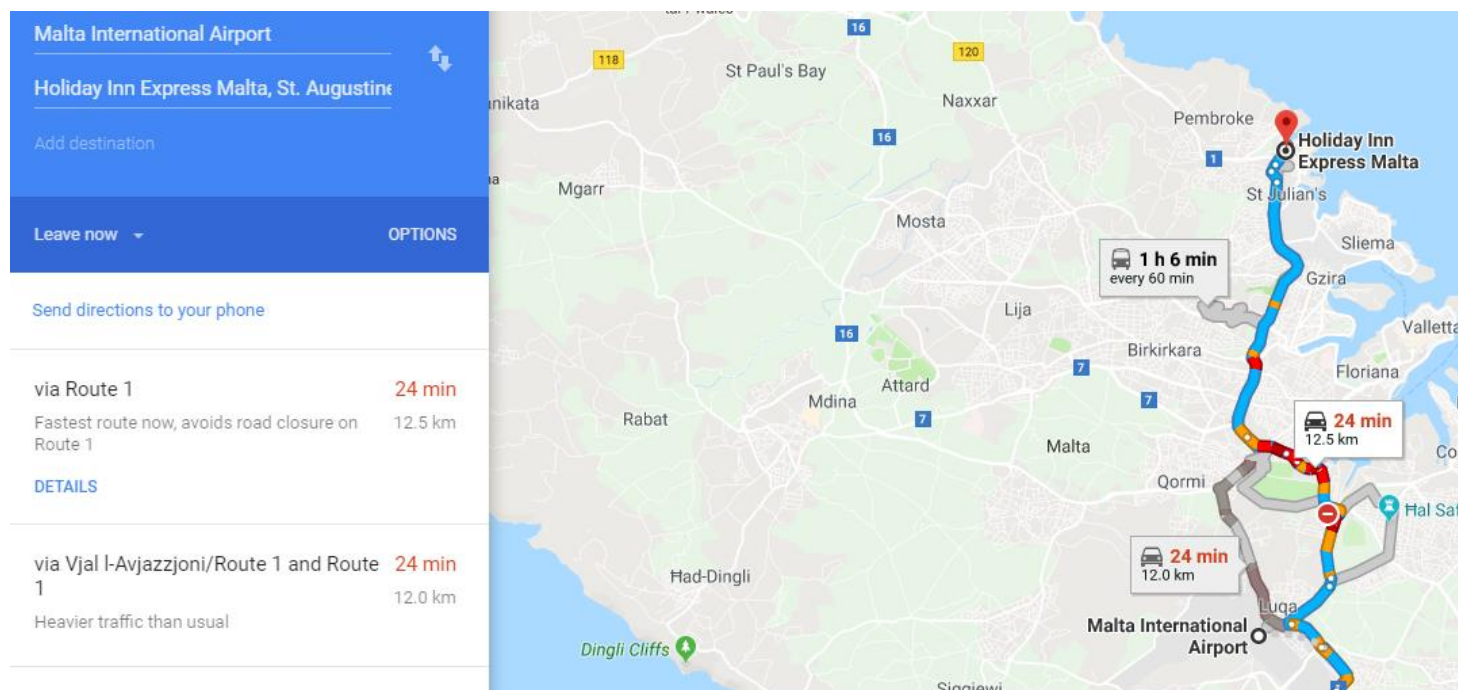
DRESS CODE FOR THE CONFERENCE

Dress code for all our meetings and workshops is **Business Casual**.

HOW TO GET THERE

- **Arrival by taxi** - cost for the taxi from the airport is about 20-25 Eur
See the directions [HERE](#) & more info [HERE](#)
- **Arrival by bus** – There are four airport express services, X1, X2, X3 and X4. These routes make it easier for you to travel directly to and from the airport – see [HERE](#)
- **Hotel Shuttle Service** - Malta Transfer is the official Airport Shuttle Service offering airport to hotel shuttle service throughout Malta and Gozo. More info [HERE](#)

Check more options [HERE](#)



Malta Airport - [HERE](#)

- Flight info [HERE](#)
- Visitor info [HERE](#)
- Contact info [HERE](#)



THE ACCOMMODATION

The accommodation will be held in 2 hotels this year:

INTERCONTINENTAL MALTA HOTEL

St. George's Bay

St. Julian's

Malta

[Visit here](#)



&

HOLIDAY INN EXPRESS MALTA HOTEL

St. George's Bay

St. Julian's

Malta

[Visit here](#)



AN IHG® HOTEL



Please note: The hotels are not located next to each other – see [HERE](#) (1 min walk)

Check In/Out: • Check-in: **after 2 PM** / Check-out: **10 AM**

Guests may contact hotel for further details if arriving earlier.

SPECIAL EVENTS

DINNERS

- **December 4 – Networking Dinner**
 - Dress code: Casual
- **December 5 - Awards Dinner (including Service Awards)**
 - Dress code: Business Attire
- **December 6 - 30th Anniversary /Closing dinner**
 - Dress code: Business Attire

CITY TOUR

A short city tour highlighting Valletta will be organized before the Awards dinner on December 5. Details will be announced during the first day of the even



VISIT & SHOPPING

Although we will have a busy agenda for meetings and trainings (as always), some of you will find some time to see the city and do some shopping before or after the conference. For more information visit [here](#). Local attractions [here](#) & sightseeing [here](#).

PARTICIPATION FEE

The fee includes all meals (breakfast, lunches, dinners, coffee breaks), accommodation, training materials, conference facilities and city tour.

The fee does not include the transportation from/to airport and your personal costs at the hotel (phone calls, minibars). Please do not forget to pay your extra costs when you check-out.

Registration deadlines:

Early Bird Registration	Until September 30th	
Late Registration	October 1st–October 31st	the fee will be increased up to 100 €/person
Very Late Registration	After November 1st	the fee will be increased up to 200 €/person

Early Bird registration fee at the [InterContinental Malta hotel \(5 star hotel\)](#)

Number of nights	SINGLE ROOM / per person	DOUBLE ROOM / per person
3 Nights	799 EUR (VAT included)	699 EUR (VAT included)
2 Nights	699 EUR (VAT included)	659 EUR (VAT included)

Early Bird registration fee at the [Holiday Inn Express Malta hotel \(3 star\)](#)

Number of nights	SINGLE ROOM / per person	DOUBLE ROOM / per person
3 Nights	699 EUR (VAT included)	589 EUR (VAT included)
2 Nights	599 EUR (VAT included)	539 EUR (VAT included)

All fees include VAT!

You can book extra nights on request. Please mark the date in the registration form. My colleague Kristina Velkovska Dias <kristina@jaeurope.org> will be in touch with you for invoicing (in December). Please contact her for more questions.

Cancellation Policy – according to the hotel agreement cancellation within 0–25 days before the event is 100%.

OTHER DETAILS

- **Currency** - The Euro is the currency of Malta. See more details and exchange rates [HERE](#) (Credit Card payments acceptable in most of the places/shops)
- **Participation certificates** – will be sent to each participant right after the event by e-mail
- **Invoicing** – we will issue your final invoice after the conference – my colleague Kristina Velkovska Dias will be in touch with you in December (please note that VAT will be applicable to the participation fee). Extra nights will be included in the final invoice.
- **Weather in Malta** - [HERE](#)

EMERGENCY NUMBER

In case you need a help or assistance email or call:

Vanda Franciscy, Senior Special Events and Project Manager, JA Europe
vanda@jaeurope.org
+421 903 529 747



SEE YOU SOON IN MALTA!

Visit our website [HERE](#)



“Join the conversation online & tag us @JA_Europe!”



Co-funded by the
Erasmus+ Programme
of the European Union

